CIRCULAR 14
27,000—MAY, 1932
5,000—OCT., 1932

Ontario Department of Education

OHDE
016.37132
059DE/T

TEXT-BOOKS

AUTHORIZED AND RECOMMENDED

AND

Text-Book Regulations

FOR

PUBLIC, SEPARATE, CONTINUATION, AND HIGH SCHOOLS AND COLLEGIATE INSTITUTES

MAY, 1932

ONTARIO

TORONTO
PRINTED BY HERBERT H. BALL, PRINTER TO THE KING'S MOST EXCELLENT MAJESTY
1932

Text-Books Authorized and Recommended

SCHEDULE A

TEXT-BOOKS AUTHORIZED

PUBLIC AND SEPARATE SCHOOLS

Arithmetic for Public Schools (Canadian Watchman Press, Oshawa)	$0.10
Composition and Grammar for Public Schools (Canadian Watchman Press, Oshawa)	.25
Ontario Public School Geography (W. J. Gage & Co., Ltd.)	.75
Ontario Public School Health Book (The Copp Clark Co., Ltd.)	.25
Junior History of England (The Ryerson Press)	.22
Ontario Public School Spelling Book (The Ryerson Press)	.19
A First Book of Canadian History (The Macmillan Co., Ltd.)	.30
*Ontario Writing Course, Book I. (W. J. Gage & Co. Ltd.)	.06
*Ontario Writing Course, Book II. (W. J. Gage & Co. Ltd.)	.06
Modern Book-keeping—Course I. (J. M. Dent & Sons, Ltd.)	.60
Ontario Readers (The T. Eaton Co., Ltd.):	
Primer	.04
First Book	.06
Second Book	.09
Third Book	.14
Fourth Book	.16
Ontario French Texts:	
Premier Livre de Lecture—Première Partie (The Ryerson Press)	.19
*Orthographe française—Première Partie (The Copp Clark Co. Ltd.)	.20
*Orthographe française—Deuxième Partie (The Copp Clark Co. Ltd.)	.26

ROMAN CATHOLIC SEPARATE SCHOOLS

The following Canadian Catholic Corona Readers (The Hunter-Rose Co., Ltd.) are approved for use in the Roman Catholic Separate Schools:

Primer I
Primer II
First Book
Second Book
Third Book
Fourth Book

SCHEDULE B

BOOKS RECOMMENDED

Readers for Forms III and IV—See Regulation 9.

Recommended books selected from the following list should be purchased by Boards in numbers sufficient for class use. Pupils are not required to buy these books.

The Story of the British People (Thos. Nelson & Sons)	$0.60
The Story of the Earth and Its Peoples (Thos. Nelson & Sons)	.70
Canadian Neighbours—A Geography Reader (The Ryerson Press)	.90
Country Life Reader (The Macmillan Company, Ltd.)	.60
The Romance of Ontario (W. J. Gage & Co.)	.70
Sir Isaac Brock (The Ryerson Press)	.10
Sir Alexander Mackenzie (The Ryerson Press)	.10
Sieges of Quebec—English Régime (The Ryerson Press)	.10
Sieges of Quebec—French Régime (The Ryerson Press)	.10

SCHEDULE C

TEXT-BOOKS AUTHORIZED

Continuation and High Schools and Collegiate Institutes

Ontario High School English Grammar (The Canada Publishing Co., Ltd.)	$0.45
English Composition for High Schools (The Copp Clark Co., Ltd.)	.29
*Shorter Poems, Revised edition (The T. Eaton Co., Ltd.)	.40
Short Stories and Essays (The Ryerson Press)	.44
Recueil de Morceaux Choisis (The Copp Clark Co., Ltd.)	.44
*Lectures Choisies (The Ontario Publishing Co.)	.42

History and Geography:

Ontario High School Physical Geography (The Ryerson Press)	.39
Ontario Public School Geography (W. J. Gage & Co., Ltd.)	.75
*Ancient History, Revised edition (The Macmillan Company, Ltd.)	.65
Britain's History (The Copp Clark Co., Ltd.)	.39
A History of the Canadian People (The Copp Clark Co., Ltd.)	.46

Mathematics:

Ontario High School Arithmetic (The Hunter-Rose Co., Ltd.)	.45
Ontario High School Algebra (The Macmillan Company, Ltd.)	.50
Geometry (The Copp Clark Co., Ltd.)	.50
Mathematical Tables (The Ryerson Press)	.15

Classics:

Ontario High School Latin Reader (The Macmillan Company, Ltd.)	.25
Ontario High School Latin Book (The Educational Book Co., Ltd.)	.70
White's First Greek Book	1.72

Moderns:

The French Reader (The Ryerson Press)	.37
Ontario High School French Grammar (The Copp Clark Co., Ltd.)	.65
*Ontario High School German Grammar, Revised edition (The Ryerson Press)	1.00
The German Reader (The Ryerson Press)	.35
Hills and Ford's First Spanish Course (The Copp Clark Co., Ltd.)	1.00
Bransby's Spanish Reader (The Copp Clark Co., Ltd.)	.65

Science:

Elements of Physics (The Copp Clark Co., Ltd.)	1.00
Physics Manual (The Copp Clark Co., Ltd.)	.50
Chemistry for High Schools (The Macmillan Company, Ltd.)	.50
Chemistry Manual (The Macmillan Company, Ltd.)	.25
Botany for High Schools (The Educational Book Co., Ltd.)	.65
Zoology for High Schools (The Educational Book Co., Ltd.)	.75

Book-keeping:

Modern Book-keeping—Course I (J. M. Dent & Sons, Ltd.)	.60
Ontario School Book-keeping—Second Course (W. J. Gage & Co., Ltd.)	.90

**Writing:*

Ontario Writing Course, Book III (W. J. Gage & Co., Ltd.)	.06

Authorized for Boys' Classes in Industrial and Technical Courses.

Mathematics for Technical Schools (The Copp Clark Co., Ltd.)	.65

NOTICE

On June 30th, 1933, authorization and contracts for the following books will expire. For their use in the schools of Ontario see Section 5, page 5, of this Circular. Ontario Public School Spelling Book, Ontario Public School Health Book, Ontario High School English Grammar, Ontario School Book-keeping—Second Course, Ontario High School Latin Reader, Ontario High School Algebra, Ontario High School Arithmetic, Ontario High School French Grammar.

Notice of the expiry of a contract on a certain date does not necessarily imply that the book concerned will then be replaced by a new one; its authorization may be extended or a revised edition may be published. In the meantime all concerned should exercise due discretion in purchasing such books.

SCHEDULE D

BOOKS RECOMMENDED FOR USE IN HIGH SCHOOLS

Recommended books selected from the following list should be purchased by Boards in numbers sufficient for class use. Pupils are not required to buy these books.

Canadian School Atlas (with classical maps) (Dent)	$0.90
Royal School Atlas for Canada (with classical maps) (Nelson)	1.00
An Historical Atlas of Canada (Nelson)	1.75
Our Wonderful Universe (The Ryerson Press)	1.50
Philip's Dominion Atlas of Comparative Geography (Clarke, Irwin)	.50
International Atlas of Clouds and of the Sky (Office National Météorologique, Rue de L'Université, 176, Paris)	2.00

Text-Book Regulations

PUBLIC, SEPARATE, CONTINUATION, AND HIGH SCHOOLS AND COLLEGIATE INSTITUTES

1. The publishers shall sell direct, in any quantity, to any purchaser for use in Ontario, the books listed in Schedules A, B, C, and D above, at 20 per cent. (those marked * 30 per cent.) less than the maximum prices named in the aforesaid Schedules. Certain additional discounts, which may vary from time to time, are to be allowed on certain books, as the Minister directs.

2. As may be determined by resolution of the Board of School Trustees, the books for Supplementary Reading, as prescribed by the Regulations and as selected by the Principal and approved by the Inspector, shall be provided by the pupils for their own use or by the Board of School Trustees in the school library for the use of the pupils in the different Forms in numbers satisfactory to the Principal and approved by the Inspector. The list of such books shall include the four books in English Literature to be read by candidates for a Departmental Examination.

3. No text-books are authorized in Art, Nature Study, Agriculture and Horticulture, Manual Training, and Household Science, but suitable reference books, selected by the Principal and approved by the Inspector, shall be provided in the school library by the Board of School Trustees for the pupils' use in numbers satisfactory to the Principal.

4. For Religious Instruction in the Public, Continuation, and High Schools and Collegiate Institutes, the Sacred Scriptures, or the Selected Scripture Readings of the International Sunday School Association, or the Bible Readings published by The Macmillan Company, Ltd.,Toronto, and issued for the approval of School Boards by consent of the Department of Education, shall be used as prescribed by the Regulations of the Department of Education.

5. Any book the authorization of which expires in June of any year, may be continued in use for one school year, provided that the Board of School Trustees pass a resolution to that effect on or before the opening of the schools in September of the year during which the use of the book is desired; this resolution to be shown to the Inspector on his next visit. This applies to the following books: Shorter Poems, Ancient History, Canadian Catholic Readers, Ontario High School German Grammar.

6.—(1) The Principal shall submit to the Inspector at his official visit a copy of each of the resolutions provided for in 2 and 5 above, and in 11 below, duly dated and certified by the Secretary of the Board of School Trustees.

(2) It shall be the duty of the Inspector to see, at his first visit to each school after the receipt of this Circular, that the resolutions of the Board of School Trustees referred to in 6 (1) have been duly passed, and, when necessary, from time to time thereafter, that the provisions of the Regulations have been duly carried out in the school.

PUBLIC AND SEPARATE SCHOOLS

7. Books authorized for use in the Lower School of Continuation and High Schools and Collegiate Institutes are authorized for use by pupils taking the corresponding subjects in the Fifth Forms of Public and Separate Schools.

8. Boards of Roman Catholic Separate School Trustees may by resolution adopt either the Ontario Readers or the Canadian Catholic Corona Readers for use in the schools under their charge.

9. The Board of School Trustees should select from the lists given in Schedule B, page 3, sets of books for pupils' use, to be used as supplementary to the authorized text-books in Forms III and IV.

CONTINUATION AND HIGH SCHOOLS AND COLLEGIATE INSTITUTES

10. Books authorized for use in Forms IV and V of the Public Schools are authorized for use by pupils taking the corresponding subjects in the Lower School of Continuation and High Schools and Collegiate Institutes.

11. For the High School Upper School, any books may be used which have been recommended by the Principal and approved by resolution of the Board of School Trustees. If no change has been made since the passing of this resolution in a former year, another resolution is not necessary.

12. Any edition of the Literature texts in English, French, or German, prescribed for the examinations conducted by the Department of Education, may be used in the schools with the approval of the Principal, but no pupil shall be required to purchase at a cost of more than 50 cents any text in English Literature for use in the Lower or Middle Schools.

13. Boards of School Trustees shall provide in the school library a supply of Wild Plants of Canada, **revised edition** (W. J. Gage & Co., 75 cents), or of other Floras sufficient for class use by the pupils, but pupils will find it to their advantage to purchase copies of their own.

AUTHORIZED TEXT-BOOKS

High Schools Act

53.—(1) A teacher shall not use or permit to be used as a text-book in a High School any book except such as is authorized by the Regulations, and the Minister, upon the report of the Inspector, may withhold the whole or any part of the Legislative grant in respect of any High School in which any unauthorized book is used.

(2) Subject to the Regulations, an authorized text-book in actual use in a High School may, with the written approval of the Board, be changed by the teacher for any other authorized text-book on the same subject.

Public Schools Act

86. An authorized text-book in actual use may be changed by the teacher for any other authorized text-book on the same subject with the written approval of the Board and subject to the Regulations.

113. If a teacher negligently or wilfully permits an unauthorized book to be used as a text-book by the pupils of his school, the Minister, on the report of the Inspector, may suspend such teacher, and the Board may also deduct from his salary a sum equal to so much of the Legislative grant as has been withheld on account of the use of such book, or any sum at its discretion.

101.—(1) Subject to the Regulations it shall be the duty of every Public School Inspector

(g) To withhold his order for the amount apportioned from the legislative or municipal grant;

(iv) Where the teacher uses or permits to be used as a text-book any book not authorized by the Regulations;

and in every case to report to the Board and to the Minister his reasons for so doing.

REGULATIONS FOR OTHER CLASSES OF SCHOOLS

The Regulations governing the use of books in Commercial High Schools and Departments, and Agriculture and Household Science Departments of the High and Continuation Schools, and in Industrial, Technical, and Art Schools and Departments, are as follows:

(1) The text-books for the general subjects shall be the same as those prescribed for the High Schools, or others specifically approved in each case by the Minister.

(2) The text-books for the vocational subjects shall be those selected by the Principal and approved by the Minister.

NOTE: Circular 52 gives a complete list of authorized and recommended texts approved by the Minister for use in Vocational Schools.

DEPARTMENT OF EDUCATION,
May, 1932.